

TRUSTMOORE

Are you an IT professional who can communicate effectively with end-users and quickly come up with solutions? Are you able to assess and monitor the IT infrastructure needs in line with the Luxembourg requirements? Do you know what works for companies which are scaling up? Can you also quickly support end-users remotely and identify new projects/initiatives from their wishes/issues for more efficient processes and IT sustainable solutions?

Then you could be the
IT ENGINEER
we are looking for!

WHAT WILL YOU DO?

The IT Engineer supports all our lines of business and support in order to contribute to the further growth of our office in Luxemburg. He/she will help manage, maintain IT systems, as well as servers and will make sure end-to-end IT support is delivered on-time and on-quality. The Engineer is part of the global IT team (6 FTE) and reports to the IT Manager located in Amsterdam.

Main responsibilities are:

- Professionalize and improve IT support;
- Oversee local server applications & server maintenance;
- Support all users in the use of all IT systems, maintain, create user profiles and administrate cloud services
- Provide initial training and focused support for new hires:
- Purchase, manage and maintain workstations, servers and telephones/smartphones;
- Cooperate and share ideas about network, backup, device management and IT governance;
- Work together with local compliance team on risk management, local audits and cyber security;
- Support local Management by actively understanding security, risk management, and IT process principles and escalate to appropriate team(s) as needed;
- Participate in IT-related projects and asset management initiatives;

- Proactively search for new technical opportunities to improve operational results and optimize IT landscape;
- Communicate appropriately and give timely status updates to the business owners and sponsors;
- Work together with IT colleagues in Amsterdam to become up and running backups for all end-users (excl. Curaçao);

WHERE WILL YOU BE WORKING?

Working at Trustmoore means working in a dynamic company with great colleagues and an international environment. At Trustmoore, we score as a team and our colleagues are on top of their game. Trustmoore is a boutique-style corporate service provider with four lines of business Fund Services, Structured Finance & Capital Markets, Multi Family Office Services and Corporate Expansion Services. We pride ourselves of working with well-known law offices, notaries, tax advisors and banks. We want to excel in what we do, nothing more, nothing less. Word of mouth marketing is the best form of advertisement for us.

You will be part of a small IT team and will be working in one of the most beautiful areas of Luxembourg. Our office is easily accessible by both private and public transport. You will receive a competitive salary package and 26 vacation days. You can also benefit and participate in:

- TM Academy with soft skills, knowledge and leadership development trainings;
- Regular BBQ, social and sport events with your colleagues;
- Our annual ski trip;
- Interaction with more than 30 international colleagues in Luxemburg and more than 200 colleagues worldwide;

HOW DO YOU FIT IN THE TEAM?

As an IT Engineer, you need to maintain and support all IT software and analyze potential trouble areas. In this position, you need to take an active approach and quickly communicate within the team. Demonstrated solution and software skills are required since you will actively organize and maintain resources. You can relate to the organization's goals and objectives and show high levels of drive and commitment to high quality & on-time delivery.

Other relevant qualifications for this profile:

- Successfully completed an IT related study, Bachelor / Master's;
- At least 5 years of related work experience;
- Proactive problem solving;
- Eager to learn;
- Excellent communication skills in English (both verbally and in writing);
- Knowledge and experience with Apple macOS and iOS hardware and software, preferably in a business-oriented environment;

- Experience at CSSF-supervised companies is appreciated;
- Knowledge and experience with Windows Server configuration and administration;
- Knowledge of and affinity with virtualization and cloud computing;
- Knowledge of and affinity with Active Directory set-up;
- Willingness to travel occasionally to our other offices in Europe;

Do you recognize yourself in this profile? We can't wait to meet you!

If you have any questions about the position or about Trustmoore please contact Vincent van Pampus or Elodie Banas by email Vincent.vanpampus@trustmoore.lu or elodie.banas@trustmoore.lu

ABOUT US

We make success possible. Success for our clients by providing high-quality services, however also success for our colleagues by providing you with personal and professional growth opportunities to help you reach your full potential. Just as we help our clients reach their goals.

The foundation of our success is delivering true value through long term relations. That applies to our clients and colleagues. We are in it for the long run, that creates value for us and for you. This results in a very personal and informal company culture with a healthy work-life balance.

We are proud of that, and we call it being professional in a non-corporate way.



DO YOU WANT TO LEARN MORE ABOUT US?

Check our website <https://www.trustmoore.com/careers/>

By sending in your personal details for this job application, you give your consent that those details will be saved in our database for application purposes. After the termination of your application procedure, we will delete your details from our database. Obviously, we will treat your details with care, with confidentiality and we will not share those with third parties.