

TRUSTMOORE

Would you like to work as a Senior Fund Accounting Manager in Singapore for a company with an informal culture and be responsible for your own team and your client portfolio from A to Z?

Then you could be the
SENIOR FUND ACCOUNTING MANAGER
we are looking for!

WHAT WILL YOU DO?

As SFAM is part of the fund services team and will work closely with our Director of Business Development, Asia and fund specialists to continuously exceed our clients' expectations. The candidate should see himself leading a team as we embark on our expansion plans in Asia.

In this position, you will be responsible for a portfolio of predominantly Private Capital fund structures and will manage and oversee a wide range of administrative and financial responsibilities of our growing portfolio. Additionally, The SFAM will be responsible for pre-sales activities and client presentations.

Further, you will be the main point of contact for a defined number of clients and their structures within the team and are expected to pro-actively contribute to the further development of our Fund Services discipline and contribute to the further growth of our office.

Main responsibilities are:

- Managing a client portfolio and be the first point of contact for clients, client's accountants and (tax) advisors regarding all financial and tax responsibilities;
- Client Relationship Management by maintaining senior relationships with client's operational staff and participating in and support preparation of client meetings;
- Preparation of GST and tax compliance fillings in collaboration with external advisors;
- Preparation and review of statutory annual financial statements (US GAAP/ IFRS/ SFRS);
- Managing local audit process and resolving audit queries to ensure that audits are completed on time and within budget;
- Management of bank accounts and execution of client payments;
- Maintaining an organized planning of work to ensure timely and accurate filing of administrative records;
- Mentor, train and motivate junior financial account managers and act as sounding board;
- Hold client SPV directorship mandates and pro-active participate in board meetings (i.e. presentation and clarification of annual accounts);

- Perform miscellaneous finance and administrative tasks appropriate to the role and business requirements;
- Actively sharing financial and accounting knowledge (with cross border offices in Curaçao, Bulgaria etc.).

WHERE WILL YOU BE WORKING?

Working at Trustmoore means working in a dynamic company with great colleagues and an international environment. At Trustmoore, we score as a team and our colleagues are on top of their game. Trustmoore is a boutique-style corporate service provider with four lines of business:

1. Fund Services;
2. Structured Finance & Capital Markets Services;
3. Multi Family Office Services; and
4. Corporate Expansion Services.

We pride ourselves of working with well-known law firms, fund managers, tax advisors, auditors and banks. We want to excel in what we do, nothing more, nothing less.

You will be working in one of the most charming areas of Singapore, in a chic shophouse within the hip Duxton enclave. Surrounding the office is eclectic, indie shops, as well as boutique bars and restaurants. The office is easily accessible by train (Tanjong Pagar station) and private transport.

You will receive a competitive salary, CPF and international career opportunities in our other offices. You can also benefit and participate in:

- TM Academy with soft skills, knowledge and leadership development trainings;
- Regular team building activities with your colleagues;
- Our annual ski trip;
- Interaction with more than 70 international colleagues in Amsterdam and more than 200 colleagues worldwide.

HOW DO YOU FIT IN THE TEAM?

As a Fund Accounting Manager, you may need to manage a team of financial account managers of various levels, ad-hoc activities, intensive client contacts and your daily work. In this position, you need to prioritize what is important, have a hands-on and independent work mentality and be able to deal with stress. A helicopter view is required, since you are responsible for the complete financial processes and reporting deadlines of your clients. You are proactive, know what you are capable of and possess good communication and leadership skills.

Other relevant qualifications for this profile:

- Bachelor / Master's in Business Administration, Accounting or equivalent;
- Residing in Singapore;
- Comfortable with presales and presentation to clients
- Experience in (fund) accounting within the financial and corporate services industry;
- Knowledge of accounting standards (US GAAP, IFRS, SFRS);
- Knowledge of local tax and compliance aspects is a must;
- Fluent in English (verbal and written);

- Self-motivated and able to work independently and as a part of a team; and
- Excellent communication skills and a strong sense of responsibility;

Do you recognize yourself in this profile? We can't wait to meet you!

If you have any questions about the position or about Trustmoore please contact Pauline Wolf or Nils Schulz by email pauline.wolf@trustmoore.com or nils.schulz@trustmoore.com .

ABOUT US

We make success possible. Success for our clients by providing high-quality services, however also success for our colleagues by providing you with personal and professional growth opportunities to help you reach your full potential. Just as we help our clients reach their goals.

The foundation of our success is delivering true value through long term relations. That applies to our clients and colleagues. We are in it for the long run, that creates value for us and for you. This results in a very personal and informal company culture with a healthy work-life balance.

We are proud of that, and we call it being professional in a non-corporate way.



DO YOU WANT TO LEARN MORE ABOUT US?

Check our website <https://www.trustmoore.com/careers/>

By sending in your personal details for this job application, you give your consent that those details will be saved in our database for application purposes. After the termination of your application procedure, we will delete your details from our database. Obviously, we will treat your details with care, with confidentiality and we will not share those with third parties.