

TRUSTMOORE

Would you like to work as a Fund Accounting Manager in a company with an informal culture and be responsible for your own client portfolio from A to Z?

Then you are the
FUND ACCOUNTING MANAGER
we are looking for!

WHAT WILL YOU DO?

As Fund Accounting Manager you will work closely together with legal and accounting colleagues and fund specialists to continuously exceed our clients' expectations. In this position, you will be responsible for a portfolio of predominantly Private Capital fund structures and will manage and oversee a wide range of administrative and financial responsibilities of our growing portfolio.

Further, you will be the main point of contact for a defined number of clients and their structures within the team and are expected to pro-actively contribute to the further development of our fund services discipline and promote Trustmoore's client centric operating model.

Other responsibilities are:

- Client Relationship Management by maintaining senior relationships with clients as well as in- and external stakeholders;
- Set-up and maintain financial administrations, databases and fund accounting records;
- Review and authorize periodic financial reports, NAV reports, budgets and cash flow statements;
- Support with the onboarding of new clients, mainly Private Equity and Private Debt fund structures;
- Cash management including management of bank accounts and payment instructions;
- Monitor transactions of our clients and their structures;
- Maintain an organized planning of work and manage competing priorities to ensure client's expectations are timely met and in accordance with the agreed Service Level Agreements;

- Maintain close contact with auditors, (tax) advisors, notaries, banks, custodians, brokers and other external parties, while considering internal relationships throughout the delivery process;
- Continuously seek to optimize and align operational procedures and checklists (e.g., ISAE 3402), including system enhancements to maximize the efficiency of the accounts production process and client experience;
- Performing other finance and administrative tasks appropriate to this role and business requirements.

WHERE WILL YOU BE WORKING?

Working at Trustmoore means working in a dynamic company with great colleagues and an international environment. At Trustmoore, we score as a team and our colleagues are on top of their game. Trustmoore is a boutique-style corporate service provider with four lines of business:

- Fund Services;
- Structured Finance & Capital Markets Services;
- Multi Family Office Services; and
- Corporate Expansion Services.

We pride ourselves of working with well-known law firms, notaries, tax advisors, auditors and banks. We want to excel in what we do, nothing more, nothing less.

You will be working in one of the most beautiful areas of Amsterdam, in chic buildings within walking distance from the Vondelpark. Our garden is ideal for barbecue gatherings and celebrations and the office is easily accessible by both private and public transport.

You will receive a competitive salary, pension and international career opportunities in our other offices. You can also benefit and participate in:

- TM Academy with soft skills, knowledge and leadership development trainings;
- Regular sport events with your colleagues;
- Our annual ski trip;
- Interaction with more than 60 international colleagues in Amsterdam and more than 200 colleagues worldwide; and
- Extensive lunches and fresh fruit provided by the office.

HOW DO YOU FIT IN THE TEAM?

As a Fund Accounting Manager, you need to manage a team of financial account managers of various levels, ad-hoc activities, intensive client contacts and your daily work. In this position, you need to prioritize what is important, have a hands-on and independent work mentality and be able to deal with stress. A helicopter view is required, since you are responsible for the

complete financial processes and reporting deadlines of your clients. You are proactive, know what you are capable of and possess good communication and leadership skills.

Other relevant qualifications for this profile:

- Bachelor / Master's in Business Administration, Accounting or equivalent;
- Residing in the Netherlands;
- Min 5. years' experience in (fund) accounting within the financial and corporate services industry;
- Knowledge of accounting standards (Dutch GAAP and IFRS);
- Knowledge of tax and compliance aspects is a must;
- Fluent in Dutch and English (verbal and written);
- Self-motivated and able to work independently and as a part of a team; and
- Excellent communication skills and a strong sense of responsibility;

Do you recognize yourself in this profile? We can't wait to meet you!

If you have any questions about the position or about Trustmoore please contact Pauline Wolf, by email pauline.wolf@trustmoore.com or phone +31 6 3313 8759.

ABOUT US

We make success possible. Success for our clients by providing high-quality services, however also success for our colleagues by providing you with personal and professional growth opportunities to help you reach your full potential. Just as we help our clients reach their goals. The foundation of our success is delivering true value through long term relations. That applies to our clients and colleagues. We're in it for the long run, that creates value for us and for you.

This results in a very personal and informal company culture with a healthy work-life balance.

We are proud of that, and we call it being professional in a non-corporate way.



DO YOU WANT TO LEARN MORE ABOUT US?

Check our website <https://www.trustmoore.com/careers/>

By sending in your personal details for this job application, you give your consent that those details will be saved in our database for application purposes. After the termination of your application procedure, we will delete your details from our database. Obviously, we will treat your details with care, with confidentiality and we will not share those with third parties.

