

# TRUSTMOORE

*Would you like to work at one of the finest financial services companies based in Amsterdam? And would you like to work in a professional, hands-on, independent and informal environment?*

Then you could be the  
**HEAD OF COMPLIANCE**  
we are looking for!

## WHAT WILL YOU DO?

As Head of Compliance you are part of our compliance department which ensures that Trustmoore Netherlands B.V. and its clients comply with all applicable laws and regulations, as well as supervisory requirements and internal policies and procedures. However, the definition of 'compliance' within Trustmoore covers much more than rules. Our compliance agenda is not solely driven by regulations; we take time and effort to ensure that our processes are fit for purpose in order to understand and manage our risks. We focus on 'soft controls' instead of checklists and strongly encourage our employees to think for themselves. As every client is different, we look for a balanced approach rather than relying on rigid procedures and checklists.

Main responsibilities are:

- Providing ad-hoc advice and guidance to the finance and legal account managers on the full range of compliance topics, including AML, sanctions, privacy, conflicts of interest, outsourcing, licensing etc. in accordance with the relevant regulations (e.g. WTT, WWFT, AVG);
- Providing support to the finance and legal account managers and compliance officers as well in the process of client acceptance and client file reviews, ensuring accuracy and completeness of the client files;
- Assisting with compliance issues during the client's life cycle (client acceptance due diligence, transaction monitoring, periodic reviews, and exit);
- Providing training and support to the business and other compliance officers to continuously enhance awareness and understanding of compliance risks and regulations;
- Establishing and implementing effective and pragmatic processes and procedures to mitigate compliance risks;
- Guide and oversee the business in their executions of key risk management processes, as it relates to compliance risks;

- Continuously liaise with the Global Head of Compliance and management board to ensure appropriate action is taken to address identified issues;
- Be the owner of a number of group compliance policies and contribute actively to the development and maintenance of the related control framework;
- Prepare compliance risk reports for the management board and senior management;
- Taking part in various projects and working groups and work together with compliance officers of the wider compliance team in other jurisdictions where Trustmoore operates;
- Act as coach for other compliance officers and take a lead role in further development of the compliance team of Trustmoore in the Netherlands;
- Participate in Client Acceptance Meetings, Internal Compliance Meetings, Business Compliance Meetings and Compliance Management Meetings.

## **WHERE WILL YOU BE WORKING?**

Working at Trustmoore means working in a dynamic company with great colleagues, an international environment and informal culture. At Trustmoore, we score as a team and our colleagues are on top of their game. Trustmoore is a boutique-style corporate service provider with four lines of business: Fund Services, Structured Finance & Capital Markets Services, Multi Family Office Services and Corporate Expansion Services.

You will be working in one of the most beautiful areas of Amsterdam, in a chic building within walking distance from the Vondelpark. Our garden is ideal for barbecue gatherings and celebrations. Our office is easily accessible public transport. You will receive a competitive salary, pension and international career opportunities in our other offices. You can also benefit and participate in:

- TM Academy with soft skills, knowledge and leadership development trainings;
- Regular sport and social events with your colleagues;
- Interaction with more than 80 international colleagues in Amsterdam and more than 240 colleagues worldwide;

## **HOW DO YOU FIT IN THE TEAM?**

In this role you will work closely with finance and legal account managers active in different business lines, in assuring Trustmoore's compliance with local laws and regulations on a client level. You will represent Trustmoore Netherlands compliance department and report directly to our Global Head of Compliance. You work closely together with other compliance officers globally. You will be also part of our global Risk and Compliance community, maintaining Trustmoore's high international standards of business integrity. Summarized as a Head of Compliance, you contribute to the compliance department in the broadest sense.

Other relevant qualifications for this profile:

- Master's degree in a relevant study (e.g. Law, Criminology) supplemented with a compliance degree;

- Strong generalist who feels motivated by a diverse spectrum of responsibilities;
- Minimum of 8 years of compliance experience in the financial services industry;
- Experience with compliance systems and processes; with compliance issues relating to regulatory and governance requirements and curiosity about regulatory developments;
- Understanding of risk management;
- Affinity with integrity, culture and governance requirements;
- Strong organizational and effective communication skills;
- A professional and hands-on work mentality;
- Proven team spirit and coaching skills;
- Strong interpersonal and presentation skills;
- Self-starting mentality, taking initiatives;
- Excellent communication skills in both Dutch and English (both orally and in writing).

Do you recognize yourself in this profile? We can't wait to meet you!

If you have any questions about the position or about Trustmoore please contact Nils Schulz by [hr.nl@trustmoore.com](mailto:hr.nl@trustmoore.com).

## ABOUT US

We make success possible. Success for our clients by providing high-quality services, however also success for our colleagues by providing you with personal and professional growth opportunities to help you reach your full potential. Just as we help our clients reach their goals.

The foundation of our success is delivering true value through long term relations. That applies to our clients and colleagues. We are in it for the long run, that creates value for us and for you. This results in a very personal and informal company culture with a healthy work-life balance.

We are proud of that, and we call it being professional in a non-corporate way.



## **DO YOU WANT TO LEARN MORE ABOUT US?**

Check our website <https://www.trustmoore.com/careers/>

By sending in your personal details for this job application, you give your consent that those details will be saved in our database for application purposes. After the termination of your application procedure, we will delete your details from our database. Obviously, we will treat your details with care, with confidentiality and we will not share those with third parties.

